

# Annual General Meeting 2024

## 2024 Proxy Form



I,

<i>[Please insert your name]</i>
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of

<i>[Please insert the name and address of your organisation]</i>
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a Member of the BioIndustry Association, hereby appoint the Chairman of the Annual General Meeting or

<i>[Please insert name of proxy desired]</i>	of	<i>[Please insert name of Member organisation],</i>
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another Member of the Association, and, failing him or her,

<i>[Please insert name of proxy desired]</i>	of	<i>[Please insert name of Member organisation],</i>
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another Member of the Association, to vote for me and on my behalf at the Annual General Meeting of the Association to be held on 22 October 2024 and every adjournment thereof.

I direct my proxy to vote on the following resolutions as I have indicated by marking the appropriate box with an "X". If no indication is given, my proxy will vote or abstain at his or her discretion and I authorise my proxy to vote (or abstain from voting) as he or she thinks fit in relation to any other matter which is put before the meeting.

Resolutions	For	Against
<u>1. Ordinary Resolution:</u> That the individuals selected to be Corporate members of the Board by the members pursuant to the ballot be appointed as Corporate members of the Board		
<u>2. Ordinary Resolution:</u> That the individual selected to be an Other member of the Board by the members pursuant to the ballot be appointed as an Other member of the Board		
<u>3. Ordinary Resolution:</u> To receive and adopt the summary financial statements for the Association for the year ended 31 December 2023		
<u>4. Ordinary Resolution:</u> To reappoint Armstrong Watson as Auditors of the Association and to authorise the Board to determine their remuneration		

As witness my hand this day

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*[Please sign above]*

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*[Please date above]*

### **Notes to the BioIndustry Association Proxy Form**

1. As a Corporate, Associate or Network Member of the BioIndustry Association you are entitled to appoint a proxy to exercise all or any of your rights to attend, speak and vote at a General Meeting of the Association. You can only appoint a proxy using the procedures set out in these notes.
2. Appointment of a proxy does not preclude you from attending the meeting and voting in person. If you have appointed a proxy and attend the meeting in person, your proxy appointment will automatically terminate.
3. Your proxy must be a person who is entitled to be present at General Meetings and to vote in their own right. To appoint as your proxy a person other than the Chairman, insert their full name in the box. If you sign and return this proxy form with no name inserted in the box, the Chairman will be deemed your proxy. Where you appoint as your proxy someone other than the Chairman, you are responsible for ensuring that they attend the meeting and are aware of your voting intentions. If you wish your proxy to make any comments on your behalf, you need to appoint a person other than the Chairman and given them appropriate instructions directly.
4. To direct your proxy how to vote on the resolutions, mark the appropriate box with an "X". If no voting indication is given, your proxy will vote or abstain from voting at his or her discretion. Your proxy will vote or abstain from voting as he or she thinks fit in relation to any other matter put before the meeting.
5. To appoint a proxy using this form, the form must be completed, signed and deposited:
  - By 17.00 hours on 18 October 2024, to the Company Secretary;
  - if a poll is demanded and appointed to be held more than forty-eight hours after the demand, not less than twenty-four hours before the time appointed for a poll, to the Secretary; or
  - if a poll is demanded and appointed to be held less than forty-eight hours after the demand, at the General Meeting at which the poll was demanded, to the Chairman, Secretary or a director.
6. In the case of Members that are companies, this proxy form should be executed under its common seal, or signed on its behalf by an officer of the company (or by an attorney).
7. Any power of attorney or other authority under which this proxy form is signed (or a duly certified copy of such power or authority) must be included with the proxy form.
8. As an alternative to completing this hard-copy form and posting to BIA, Upper Ground Floor, Victoria House, Bloomsbury Way, London, WC1B 4DA you can appoint a proxy electronically by emailing a scanned copy of the completed form to [ngardiner@bioindustry.org](mailto:ngardiner@bioindustry.org) or via the following link: <https://www.surveymonkey.com/r/BIA-AGM-proxy-form-2024>

9. For an electronic proxy appointment to be valid, your appointment must be received by the BioIndustry Association by no later than the times listed under Note 5 above.
10. If you submit more than one valid proxy appointment, the appointment received last before the latest time for the receipt of proxies will take precedence.
11. For details of how to change your proxy instructions or revoke your proxy appointment please contact the Company Secretary.